



Board of Education Report

File #: Rep-106-23/24, Version: 1

Approval of Procurement Actions
December 12, 2023
Procurement Services Division

ADOPTED BOARD
REPORT
DEC 12 2023

APPROVED

Action Proposed:

Ratify the contract actions taken by the Procurement Services Division within delegated authority as listed in Attachment "A" including the approval of award of Professional Service Contracts not exceeding \$250,000: New Contracts; Purchase Orders; Goods and General Services: Purchase Orders; District Card Transactions; Rental of Facilities; Travel/Conference Attendance; General Stores Distribution Center; and Book/Instructional Material Purchase Orders; and approve Professional Service Contracts (exceeding \$250,000): New Contracts; and Amendment; and Goods and General Services Contracts (exceeding \$250,000): New Contract; as listed in Attachment "B."

Background:

Procurement Services staff prepares monthly reports for contract actions necessary for the execution of the projects approved by the Board for the educational and operational requirements of the District in accordance with Board delegated authority to the Superintendent.

Expected Outcomes:

Approval of these items will allow the goods and services provided by these contracts furnishing the equipment, supplies, or services to the Los Angeles Unified School District that support Board policies and goals.

Board Options and Consequences:

The Board can approve all actions presented, or postpone selected actions pending receipt of additional information. Non-ratification of actions awarded under delegated authority in Attachment "A" will result in immediate unavailability of products or discontinuance of services, or both. While non-ratification may be legally defensible, it would likely result in costly litigation over discontinued payments or if the District attempts to reclaim payments made to a vendor. District costs will likely increase as fewer vendors compete for future procurements. Postponement of actions presented for approval in Attachment "B" will delay contract award or delivery dates.

Policy Implications:

This action does not change District policy and conforms to *California Education Code section 17604* that permits the Board of Education to delegate authority for Procurement Services (Board Report 444-17/18), which the Board exercised on May 8, 2018.

Budget Impact:

The contract actions presented are within the budget authority previously approved by the Board. Ratification of contracts awarded under delegation of authority and within their Board approved budget listed in Attachment "A" includes:

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- Award of Professional Service Contracts not exceeding \$250,000: New Contracts; Purchase Orders; and
- Goods and General Services Contracts not exceeding \$250,000: Procurement Transactions - Purchase Orders; Rental of Facilities; Travel/Conference Attendance; District Card Transactions; General Stores Distribution Center; and Book/Instructional Material Purchase Orders.

**ADOPTED BOARD
REPORT**

Request for Approval of Procurement Actions not under delegated authority listed in Attachment “B” includes:

- Professional Service Contracts (exceeding \$250,000): New Contracts; Contract Amendment; and
- Goods and General Services Contracts (exceeding \$250,000): New Contract.

Student Impact:

Not applicable.

Equity Impact:

See attached for applicable items.

Issues and Analysis:

There are no policy implications on these agreements. The Business and Government Services Team, Office of the General Counsel, has reviewed and approved the agreements as to form, except where “authorization to negotiate and execute” is sought.

Attachments:

Attachment “A” - Ratification of Contracts Awarded Under Delegated Authority

Attachment “B” - Request for Approval of Contracts Not Under Delegated Authority

Linked Materials

Previously adopted Board report referenced in the policy implications section:

- Adopted May 8, 2018: [Board Report No. 444-17/18](https://drive.google.com/file/d/1LObSci2aOLv21Poz24gkLDhfVRiE6a8K/view?usp=share_link)
<https://drive.google.com/file/d/1LObSci2aOLv21Poz24gkLDhfVRiE6a8K/view?usp=share_link>
- California Education Code Section 17604 ([CE Code 17604](https://drive.google.com/file/d/17i1CYUp6UH9-Gg-3DJMkxNEuH1uUQERc/view?usp=share_link))
<https://drive.google.com/file/d/17i1CYUp6UH9-Gg-3DJMkxNEuH1uUQERc/view?usp=share_link>

Informatives:

Not applicable.

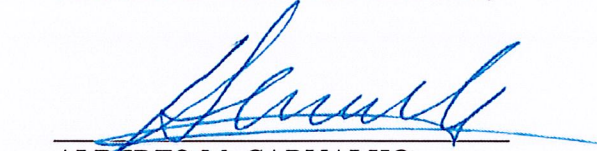
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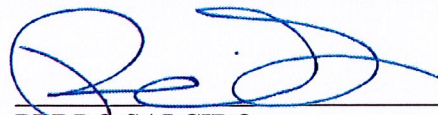
11/14/23

APPROVED

RESPECTFULLY SUBMITTED,

APPROVED BY:


ALBERTO M. CARVALHO
Superintendent



PEDRO SALCIDO
Deputy Superintendent
Business Services & Operations


**ADOPTED BOARD
REPORT**

DEC 12 2023

REVIEWED BY:

APPROVED & PRESENTED BY:


DEVORA NAVERA REED
General Counsel

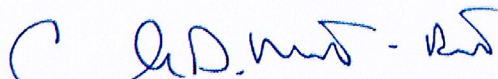

SUNGYON LEE
Deputy Chief Business Officer
Office of the Deputy Chief Business Officer

Approved as to form.

REVIEWED BY:

APPROVED & PRESENTED BY:


NOLBERTO DELGADILLO
Deputy Chief Business Officer, Finance


CHRISTOPHER MOUNT-BENITES
Chief Procurement Officer
Procurement Services Division

Approved as to budget impact statement.

ATTACHMENT A

APPROVAL OF PROCUREMENT CONTRACTS: RATIFICATION OF DELEGATED AUTHORITY

A. PROFESSIONAL SERVICES CONTRACTS ALREADY AWARDED

NEW CONTRACTS/AMENDMENTS/ASSIGNMENTS NOT EXCEEDING \$500,000 **BOARD REPORT**

Item A

APPROVED

DEC 12 2023

REGION WEST

\$310,068

| <u>CONTRACTOR</u> | <u>IDENTIFICATION NO.</u> | <u>SOURCE OF FUNDS</u> | <u>AMOUNT</u> |
|---------------------|---------------------------|------------------------|---------------|
| Ni Hao Chinese, LLC | 4400011589 | Donations (100%) | \$122,148 |

Ratification of competed contract to provide Mandarin Chinese and Spanish tutors in support of the Mandarin Chinese and Spanish Immersion programs at Broadway Elementary School.

An Informal Request for Proposals (IRFP) process, conducted by the Procurement Services Division, was used to procure the services. One proposal was received out of three solicitations. The proposal received was reviewed, met the criteria, and deemed qualified. The evaluation committee was comprised of school administrative staff. Factors used to score the proposal were professional and technical experience, qualifications, Small Business Enterprise (SBE) participation, and price. The vendor was selected because they met the criteria outlined in the Scope of Work. The vendor has been working with the District since 2017.

The tutors will serve all Mandarin and Spanish Immersion Program students during the instructional day. The tutors will also facilitate outdoor games as cultural teaching during recess periods on the playground.

The tutors will support students’ language learning by tutoring students in small group instruction based on classroom teachers’ directions. The tutors will provide students with additional opportunities for language modeling, speaking, reading, and writing in the specified language. The materials used will be determined by the classroom teachers and will be aligned with the LAUSD Mandarin and Spanish curriculums.

All 526 students will benefit from the tutoring services. The services will be evaluated based on the tutors’ punctuality and attendance, their ability to follow the classroom teachers’ instruction, their professionalism and interaction with students, staff, and parents and, their responsibility in completing their tasks.

Dual language education and the utilization of target language tutors aligns with the Strategic Plan Pillar No.1: Academic Excellence. It addresses the following priorities under Pillar No. 1: High-Quality Instruction – The utilization of the target language tutors provides students immediate feedback in their output of the target language in speaking, reading, and writing. It also provides students with language models in the listen domain and increases students’ opportunities to practice using the languages. Enriching Experiences: The utilization of the target

ATTACHMENT A

APPROVAL OF PROCUREMENT CONTRACTS: RATIFICATION OF DELEGATED AUTHORITY

language tutors provides enhanced enrichment to students' target language learning. The tutors collaborate with classroom teachers and provide additional creative learning opportunities to what the classroom teachers provide.

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College and Career Readiness: Foreign language is one of the requirements in A to G. Given the strong support from our teachers and tutors, students leaving Broadway and our language pathway (Mark Twain MS and Venice HS) will be ready to take higher levels of Mandarin and Spanish classes. This preparation also gives them the advantages in the job force.

The utilization of target language tutors is also aligned with Pillar No. 4: Operational Effectiveness and Priority 4 - District of Choice. In the last 13 years, Broadway has been a school that reverses enrollment trend. We effectively recruit students from neighboring school districts as well as the LAUSD residents who might have attended charter and private schools. This is due to the enriching learning environment that we provide our students' including having the target language tutor support in our target language classrooms. This is part of how Broadway strives to make LAUSD a District of Choice to families.

Contract Term: 08/14/23 through 12/19/23

**ADOPTED BOARD
REPORT**

Contract Value: \$122,148

DEC 12 2023

Requester:

Rachelle Garmon, Principal
Broadway Elementary School
Region West

Equity Impact:

Not applicable.

ATTACHMENT A

APPROVAL OF PROCUREMENT CONTRACTS: RATIFICATION OF DELEGATED AUTHORITY

A. PROFESSIONAL SERVICES CONTRACTS ALREADY AWARDED

NEW CONTRACTS/AMENDMENTS/ASSIGNMENTS NOT EXCEEDING \$250,000

Item B

REGION WEST (CONT.)

APPROVED

ADOPTED BOARD REPORT

DEC 12 2023

| <u>CONTRACTOR</u> | <u>IDENTIFICATION NO.</u> | <u>SOURCE OF FUNDS</u> | <u>AMOUNT</u> |
|---------------------|---------------------------|------------------------|---------------|
| Ni Hao Chinese, LLC | 4400011630 | Donations (100%) | \$187,920 |

Ratification of competed contract to provide Mandarin Chinese tutors in support of the Mandarin Chinese Immersion program at Braddock Elementary School.

An Informal Request for Proposals (IRFP) process, conducted by the Procurement Services Division, was used to procure the services. One proposal was received out of five solicitations. The proposal received was reviewed, met the criteria, and deemed qualified. The evaluation committee was comprised of school administrative staff. Factors used to score the proposal were professional and technical experience, qualifications, Small Business Enterprise (SBE) participation and price. The vendor was selected because they met the criteria outlined in the Scope of Work. The vendor has been working with the District since 2017.

The Mandarin tutors will serve all Mandarin Immersion Program students during the instructional day. The tutors will also facilitate Mandarin outdoor games as cultural teaching during recess periods on the playground.

The tutors will support Braddock students’ language learning by tutoring students in small group instruction based on classroom teachers’ directions. The tutors will provide students with additional opportunities for language modeling, speaking, reading, and writing in the specified language. The materials used will be determined by the classroom teachers and will be aligned with the LAUSD Mandarin curriculum.

Six tutors will provide services for over 250 students enrolled in the Mandarin Immersion Program. The services will be evaluated based on the tutors’ punctuality and attendance, their ability to follow the classroom teachers’ instruction, their professionalism and interaction with students, staff, and parents and, their responsibility in completing their tasks.

Dual language education and the utilization of target language tutors aligns with the Strategic Plan Pillar No. 1: Academic Excellence and Pillar No. 4: Operational Effectiveness. It addresses the following priorities under Pillar 1: High Quality Instruction: The utilization of target language tutors provides students immediate feedback in their output of the target language in speaking, reading, and writing. It also provides students with language models in the listening domain and increases students’ opportunities to practice using the languages. Enriching Experiences: The utilization of the target language tutors provides enhanced enrichment to students’ target language

ATTACHMENT A

APPROVAL OF PROCUREMENT CONTRACTS: RATIFICATION OF DELEGATED AUTHORITY

learning. The tutors collaborate with classroom teachers and provide additional creative learning opportunities to what the classroom teachers provide.

Contract Term: 08/14/23 through 06/11/24

APPROVED

Contract Value: \$187,920

Requester:

Eva Lopez, Principal
Braddock Ave Elementary School
Region West

**ADOPTED BOARD
REPORT**

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Equity Impact:

Not applicable.

ATTACHMENT A

APPROVAL OF PROCUREMENT CONTRACTS: RATIFICATION OF DELEGATED AUTHORITY

A. PROFESSIONAL SERVICES CONTRACTS ALREADY AWARDED

NEW CONTRACTS/AMENDMENTS/ASSIGNMENTS NOT EXCEEDING \$250,000

Item C

INFORMATION TECHNOLOGY SERVICES

APPROVED

**ADOPTED BOARD REPORT
DEC 12 2023
\$498,664**

| <u>CONTRACTOR</u> | <u>IDENTIFICATION NO.</u> | <u>SOURCE OF FUNDS</u> | <u>AMOUNT</u> |
|--|--|---|---------------|
| California Creative Solutions, dba CCS Learning Academy; Sarder. Inc., dba Netcom Learning; Nextec Inc. | 4400011970 4400011971 4400011972 | Unrestricted General Funds (100%) | \$250,000 |

Ratification competed bench of three (3) contracts to provide IT technical training services. The contractors will provide Information Technology Services (ITS) staff with access to training courses and exam opportunities to obtain various IT-related certifications, including but not limited to, Information Technology Infrastructure Library (ITIL 4) and Certified Information System Security Professional (CISSP) certifications. The technical training services will allow ITS staff to keep pace with changes in technology, gain the necessary skills, and increase their knowledge base. The authority to increase or decrease the amounts of these contracts will be limited to the aggregate amount of \$250,000.

An Informal Request for Proposals (IRFP) process, conducted by ITS, was used to procure the services. Eight proposals were received and seven were deemed qualified. The evaluation committee consisted of three ITS staff. Proposals were evaluated on experience, past performance and qualifications of firm, training approach and training plan, Small Business Enterprise (SBE) participation, and price. The evaluation committee set the bar for the bench at 85 points and above. Thus, the three highest scoring vendors were selected for the bench.

Since 2019, California Creative Solutions, dba CCS Learning Academy has had three previous contracts with the District. There are no previous District contracts with Sarder Inc., dba Netcom Learning or Nextec Inc. Netcom Learning had contracts with Clark County School District, Fountain Valley School District and Saddleback Valley Unified School District. Nextect has done business with Loudoun County Public Schools in Virginia.

These services support the District's Strategic Plan Pillar No. 5, Investing in Staff. Specifically, under priority No. 5B - Professional Learning, approval of the services would provide competency-based, rigorous, and relevant professional learning to District IT staff.

Contract Term: 09/25/23 through 09/24/25

Aggregate Value For Three (3) Contracts: \$250,000

ATTACHMENT A

APPROVAL OF PROCUREMENT CONTRACTS: RATIFICATION OF DELEGATED AUTHORITY

Requester:
Soheil Katal, Chief Information Officer
Information Technology Services

APPROVED

**ADOPTED BOARD
REPORT**

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Equity Impact:

| Component | Score | Score Rationale |
|--------------------------------|----------|---|
| Recognition | 1 | The bench is to provide Information Technology (IT) Technical Training Services for ITS staff. It does not recognize historical inequities for students. |
| Resource Prioritization | 1 | IT Technical Training Services will provide ITS staff with training courses and exam opportunities to obtain various IT-related certifications, including but not limited to, Information Technology Infrastructure Library (ITIL 4) and Certified Information System Security Professional (CISSP) certifications. It does not prioritize resources based on student need. |
| Results | 1 | The technical training services will allow ITS staff to keep pace with changes in technology, gain the necessary skills, and increase their knowledge base. It will not result in closing opportunity gaps since it does not relate to closing achievement gaps for students. |

ATTACHMENT A

APPROVAL OF PROCUREMENT CONTRACTS: RATIFICATION OF DELEGATED AUTHORITY**A. PROFESSIONAL SERVICES CONTRACTS ALREADY AWARDED****NEW CONTRACTS/AMENDMENTS/ASSIGNMENTS NOT EXCEEDING \$250,000****Item D****INFORMATION TECHNOLOGY SERVICES (CONT.)****APPROVED****ADOPTED BOARD
REPORT****DEC 12 2023**

| <u>CONTRACTOR</u> | <u>IDENTIFICATION NO.</u> | <u>SOURCE OF FUNDS</u> | <u>AMOUNT</u> |
|-----------------------------------|--------------------------------|----------------------------------|---------------|
| MGT of America Consulting, LLC | 4400011190 (RFP 2000002772) | Cybersecurity Funds (100%) | \$248,664 |

Ratification of formally competed contract to provide an IT recruitment, retention and classification study to help attract and retain highly trained and experienced technical personnel for Information Technology Services (ITS).

The District has experienced a recent trend of ITS employees resigning to accept comparable positions in other agencies that are higher paying, and/or retiring or planning to retire in the near future. This departure of talent has caused a greater need and a higher sense of urgency for a proactive and creative approach to employee recruitment and retention. The study will help ITS in assessing its overall structure, assess its business needs, and make determinations for organizational alignment, industry standards and best practices as it relates to its existing job classifications, compensation, career paths, and succession planning.

The proposed contract supports Phase 2 of a multi-phase approach and is consistent with the plan of action previously presented and approved by the Board of Education on June 21, 2022 ([Board Report No. 407-21-22](#)). Under Phase 2, an organizational resource planning study is expected to be conducted by a technology industry professional agency which is paramount in rectifying the ongoing and anticipated future challenges concerning the knowledge drain and recruitment and retention for IT classifications.

The procurement was conducted by the Procurement Services Division via a Request for Proposal (RFP) in which three proposals were received and deemed qualified. The Source Selection Committee was comprised of three subject matter experts from ITS. The recommended contractor was the highest scored proposer based on the following factors: qualifications and experience of the firm and resources; technical evaluation/project approach; price proposal; Small Business Enterprise (SBE) participation; and Work-Based Learning Partnership (WBLP) Plan. The recommended contractor has been doing business with the District since 2022.

The requested action supports the District's Pillar No. 5 – Investing in Staff. Under Priority 5A, it is stated that there is a great need to “effectively recruit and retain a highly qualified, diverse workforce committed to serving all students”. The IT recruitment and classification study will address the stated priority and meets all the identified strategies in Pillar No. 5.

ATTACHMENT A

APPROVAL OF PROCUREMENT CONTRACTS: RATIFICATION OF DELEGATED AUTHORITY

Contract Term: 07/17/23 through 06/30/24

APPROVED

Contract Value: \$248,664

Requester:

Soheil Katal, Chief Information Officer
Information Technology Services

ADOPTED BOARD REPORT

DEC 12 2023

Equity Impact:

| Component | Score | Score Rationale |
|--------------------------------|----------|---|
| Recognition | 1 | The services provided do not recognize historical inequities. The agreement will provide an IT recruitment and classification study that will be comprehensive and inclusive of all job classifications and salary schedules within the District’s Information Technology Services (ITS). |
| Resource Prioritization | 1 | The services provided do not prioritize resources based on student need. The agreement will execute an IT study to assist ITS in accessing its overall structure, access its business needs, and make determinations for organizational alignment, industry standards, and best practice. |
| Results | 1 | The services are unlikely to result in closed opportunity gaps and/or closing achievement gaps for students. The IT study will help determine the appropriate course of action as it relates to existing job classifications, compensation, career paths, succession planning, etc. |
| TOTAL | 3 | |

ATTACHMENT A

APPROVAL OF PROCUREMENT CONTRACTS: RATIFICATION OF DELEGATED AUTHORITY

A. PROFESSIONAL SERVICES CONTRACTS ALREADY AWARDED

NEW CONTRACTS/AMENDMENTS/ASSIGNMENTS NOT EXCEEDING \$250,000

ADOPTED BOARD REPORT

APPROVED

DEC 12 2023

Item E

**INFORMATION TECHNOLOGY SERVICES/
PERSONNEL COMMISSION**

\$250,000

| <u>CONTRACTOR</u> | <u>IDENTIFICATION NO.</u> | <u>SOURCE OF FUNDS</u> | <u>AMOUNT</u> |
|--|-------------------------------|----------------------------|---------------|
| 22nd Century Technologies, Inc.; | 4400011710 | Cybersecurity | \$250,000 |
| The Little Group Ltd. Co., dba | 4400011711 | Funds | |
| Exclusive Network Enterprises (SBE) | (RFP 2000002851) | (100%) | |

Ratification of formally competed bench of two contracts to provide technical recruitment services. The authority to increase or decrease the amounts of these contracts will be limited to the aggregate amount of \$250,000.

These services will help market, recruit, and select, through the District's recruitment process, highly qualified candidates for hard to recruit positions within Information Technology Services (ITS). ITS will be able to leverage professional connections, industry affiliations and/or proprietary databases to provide highly qualified candidates to apply for technology positions.

Recent events such as the pandemic and LAUSD cyberattack have highlighted a greater need and a higher sense of urgency for a proactive and creative approach to employee recruitment. Especially for hard to fill Information Technology subject-areas i.e., cybersecurity. Hiring industry specific experts to help identify and recruit candidates is essential to find the best potential hires for the District.

The procurement was conducted by the Procurement Services Division via a Request for Proposal (RFP) in which 21 proposals were received of which 13 were deemed qualified. The Source Selection Committee was composed of subject matter experts from personnel, human resources and ITS. Proposals were evaluated on experience and qualifications of firm and personnel, project approach, Small Business Enterprise (SBE) participation; Work-Based Learning Partnership (WBLP) Plan; and price. The two selected bench vendors were the highest scored proposers.

22nd Century Technologies has two current bench contracts with the District while The Little Group has had a bench contract since 2022.

The requested action supports the District's Pillar No. 5 of the Strategic Plan - Investing in Staff. Under Priority 5A, it is stated that there is a great need to "effectively recruit and retain a highly qualified, diverse workforce committed to serving all students". This technical recruitment services bench will assist in recruiting highly qualified candidates for the District.

ATTACHMENT A

APPROVAL OF PROCUREMENT CONTRACTS: RATIFICATION OF DELEGATED AUTHORITY**APPROVED****Contract Term:** 07/01/23 through 06/30/28**Aggregate Value for Two (2) Contracts: \$250,000****Requesters:**Soheil Katal, Chief Information Officer
Information Technology Services**ADOPTED BOARD
REPORT**

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Karla Gould, Director
Personnel Commission**Equity Impact:**

| Component | Score | Score Rationale |
|--------------------------------|----------|--|
| Recognition | 1 | The services provided do not recognize historical inequities. The agreement will help source skilled candidates for high-level technical positions in the District. |
| Resource Prioritization | 1 | The services provided do not prioritize resources based on student need. The agreement will directly address ITS's longstanding challenge of sourcing a robust candidate pool for our high-level technical positions. |
| Results | 1 | The services are unlikely to result in closed opportunity gaps and/or closing achievement gaps. The agreement will provide access to an extensive network of professionals with the skills required to fill our vacancies. |
| TOTAL | 3 | |

ATTACHMENT A

APPROVAL OF PROCUREMENT CONTRACTS: RATIFICATION OF DELEGATED AUTHORITY**B. PROFESSIONAL SERVICES CONTRACTS ALREADY AWARDED**

**NEW REVENUE CONTRACTS/AMENDMENTS/ASSIGNMENTS
NOT EXCEEDING <\$500,000>**

**ADOPTED BOARD
REPORT**

DEC 12 2023

Item F

APPROVED

LOS ANGELES SCHOOL POLICE DEPARTMENT

<\$300,000>

| <u>CONTRACTOR</u> | <u>IDENTIFICATION NO.</u> | <u>SOURCE OF FUNDS</u> | <u>AMOUNT</u> |
|---|-------------------------------|----------------------------|---------------|
| California State University, Northridge (CSUN) | 4400012106 | Revenue | <\$300,000> |

Ratification of revenue contract for the Los Angeles School Police Department (LASPD) to provide traffic control and police assistance services to the California State University Northridge Department of Police Services (CSUNDPS) to patrol the school perimeter and parking lots and for events such as demonstrations, marches, rallies, parties, concerts, and graduations. LAUSD's Northridge Academy high school is located on CSUN's campus.

LASPD has assisted CSUN with augmenting their patrol shifts due to shortages since April 2017. CSUN chose LASPD due to our education-based/ school setting expertise. This contract does not have an impact on our regular LASPD Deployment. CSUN usually uses LASPD resources only on weekends, with two officers per shift.

This contract coincides with Strategic Plan Pillar No. 3C under Engagement and Collaboration, Leading for Impact. The priority is to lead and leverage the District's role as an impactful, key member of local, state, national, and global communities. This contract employs the strategy of growing and leveraging partnerships with institutes of higher education.

CSUN is a longtime partner of LAUSD. They have had two previous contracts with the District for these services.

Contract Term: 09/13/23 through 09/12/25

Contract Value: <\$300,000>

Requester:

Steven Zipperman, Chief of Police
Los Angeles School Police Department

Equity Impact:

Not applicable.

ATTACHMENT A

APPROVAL OF PROCUREMENT CONTRACTS: RATIFICATION OF DELEGATED AUTHORITY

ADOPTED BOARD REPORT

DEC 12 2023

APPROVED

Item G – October 2023

C. PROFESSIONAL SERVICE NOT EXCEEDING \$250,000

October 2023 = \$5,834,534
YTD = \$15,678,931

The contract actions represented below are those actions put in place within each sponsoring school's or division's approved budget. These delegated procurement methods represent streamline ordering tools that assist schools and offices in meeting immediate mission-essential needs for professional services.

| | <u>October Qty of POs</u> | <u>YTD Qty of POs</u> | <u>October Total</u> | <u>YTD Total</u> |
|--|---------------------------|-----------------------|--|------------------|
| Purchase Orders – <i>October 2023</i> | 529 | 1,437 | \$5,834,534 <i>(Median - \$6,270)</i> | \$15,678,931 |

October 2023=\$28,086,254

D. GOODS AND GENERAL SERVICES NOT EXCEEDING \$250,000

YTD = \$130,340,931

The contract actions represented below are those actions put in place within each sponsoring school's or division's budget. These delegated procurement methods represent streamline ordering tools that assist schools and offices in meeting immediate mission-essential needs for goods or general services.

| | <u>October Qty of POs/ Transactions</u> | <u>YTD Qty of POs/ Transactions</u> | <u>October Total</u> | <u>YTD Total</u> |
|--|---|-------------------------------------|--|---------------------|
| Purchase Orders – <i>October 2023</i> | 4,800 | 17,228 | \$14,005,172 <i>(Median - \$900)</i> | \$55,642,137 |
| DISTRICT CARD TRANSACTIONS (i.e., P-Card, Fuel Card, Toshiba Card, etc.) – <i>October 2023</i> | 16,155 | 44,590 | \$5,833,379 <i>(Median - \$106)</i> | \$16,101,177 |
| Rental Facilities – <i>October 2023</i> | 1 | 8 | \$4,857 | \$269,400 |
| Travel/Conference Attendance <i>October 2023</i> | 305 | 1,176 | \$310,997 <i>(Median - \$538)</i> | \$1,920,720 |
| GENERAL STORES DISTRIBUTION CENTER <i>October 2023</i> | 175 | 751 | \$3,012,888 <i>(Median - \$7,136)</i> | \$17,635,139 |
| BOOK/INSTRUCTIONAL MATERIAL PURCHASE ORDERS (BPO) <i>October 2023</i> | 548 | 1,955 | \$4,918,961 <i>(Median - \$5,450)</i> | \$38,772,408 |
| GRAND TOTAL – October 2023 | | | | \$33,920,788 |

ATTACHMENT B

REQUEST FOR APPROVAL OF PROCUREMENT CONTRACTS NOT UNDER DELEGATED AUTHORITY

A. APPROVAL OF PROFESSIONAL SERVICE CONTRACTS

NEW CONTRACTS/ AMENDMENTS/AUTHORIZATION TO INCREASE CONTRACT CAPACITY EXCEEDING \$250,000

Item H

APPROVED

ADOPTED BOARD REPORT

DEC 12 2023

\$20,000,000

DIVISION OF INSTRUCTION

| <u>CONTRACTOR</u> | <u>IDENTIFICATION NO.</u> | <u>SOURCE OF FUNDS</u> | <u>AMOUNT</u> |
|---|---------------------------|---|---------------|
| After School Interscholastic Sports Academy, dba ASISA; | 4400012256 | Various per Requesting School or Office | \$20,000,000* |
| Convenient Fun Fitness; | 4400012257 | | |
| Got Game Sports (SBE); | 4400012258 | (70%) | |
| Playworks Education Energized; | 4400012259 | | |
| Providence Little Company of Mary Foundation; | 4400012290 | ELOP | |
| Woodcraft Rangers; | 4400012291 | | |
| Harmony Project | 4400012292 | (30%) | |
| | (RFP 2000003144) | | |

**Existing Vendors: Anda’s Wellness (SBE); Bear Hug Therapy (SBE); Boys & Girls Club Carson; Coast 2 Coast Coaching, dba Elevo; Kids 4 College; Kidtech; YMCA- LA

Approval to execute seven (7) formally competed contracts to be added to the existing bench of seven (7) contracts** via “refresh” and to increase capacity to develop and implement structured and organized programs of physical activity for grades TK through 8 before, during, and after school. The authority to increase or decrease the amounts of these contracts will be limited to the aggregate contract value of \$25,000,000.

The services are critical for providing a healthy and safe environment for students. The services are to be provided districtwide. Social-emotional skills will enable students to learn and positively contribute to the broader community. Approximately, 354,092 TK through 8th grade students will benefit from the services.

Nine proposals were received for the RFP solicitation and seven were deemed qualified. The source selection committee consisted of subject matter experts from different departments within the Division of Instruction, including Beyond the Bell, Health Department, and Social Emotional Learning. Factors used to evaluate proposals were vendor and personnel experience and qualifications, program elements, Small Business Enterprise (SBE) participation, Work Based Learning Partnership (WBLP) plan, and cost. The vendors were chosen based off the top highest scores.

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ATTACHMENT B

REQUEST FOR APPROVAL OF PROCUREMENT CONTRACTS NOT UNDER DELEGATED AUTHORITY

APPROVED

After School Interscholastic Sports Academy, dba ASISA has been providing services to the District since 2014, Convenient Fun Fitness has been providing services to the District since 2016, Got Game Sports has been providing services to the District since 2014, Harmony Project has been providing services to the District since 2013, Playworks Education Energized has been providing services to the District since 2013, Providence Little Company of Mary Foundation has been providing services to the District since 2015, and Woodcraft Rangers has been providing services to the District since 2013.

This proposed contract action provides the means for professionals to provide and promote child well-being through structured and organized programs of physical activity for grades TK through 8. Pillar No. 2 will be supported by this action.

Contract Term: 12/13/23 through 09/27/27, includes three (3) one-year renewal options

Initial Authorized Value: \$5,000,000

*Additional Authorized Value \$20,000,000

Aggregate Five-Year Value For Fourteen (14) Contracts: \$25,000,000

Requester:

Justin Lauer, Director
Middle School Instruction
Division of Instruction

Equity Impact:

| Component | Score | Score Rationale |
|--------------------------------|-------|--|
| Recognition | 1 | Does not explicitly recognize historical inequities. |
| Resource Prioritization | 3 | Schools will elect to participate/prioritize resources based on student need. |
| Results | 3 | Participating schools will have the opportunity to implement a program that will develop specific SEL skills which will result in closing the gap in SEL skills between student groups and, as research shows, increased SEL understanding which likely help to result in closed opportunity gaps and/or closing achievement gaps with participating students. |
| TOTAL | 7 | |

ATTACHMENT B

REQUEST FOR APPROVAL OF PROCUREMENT CONTRACTS NOT UNDER DELEGATED AUTHORITY

APPROVED

B. APPROVAL OF GOODS AND GENERAL SERVICES CONTRACTS

Authority to award contracts for furnishing equipment, supplies and general services. The total amount is only an estimate since the expenditures made against contracts are based upon purchases and/or approved invoices.

NEW CONTRACTS/ AMENDMENTS/AUTHORIZATION TO INCREASE CONTRACT CAPACITY EXCEEDING \$250,000

ADOPTED BOARD REPORT

DEC 12 2023

Item I

DIVISION OF SCHOOL OPERATIONS/ INFORMATION TECHNOLOGY SERVICES \$1,923,750

| <u>CONTRACTOR</u> | <u>IDENTIFICATION NO.</u> | <u>SOURCE OF FUNDS</u> | <u>AMOUNT</u> |
|----------------------------------|--------------------------------|-------------------------|---------------|
| Carahsoft Technology Corporation | 4400012250 (IFB 2000003162) | General Funds (100%) | \$1,923,750 |

Approval of formally competed contract procured through an Invitation for Bid (IFB) process to provide hosting, maintenance, and enhancements to the three current Kokomo cloud-based products; SaaS Incident System Tracking Accountability Report (iSTAR), Artificial Intelligence Dashboard, and LA School Anonymous Reporting (LASAR) applications.

The Cloud-based iSTAR system is the core Incident Management system that reports and escalates medical emergencies or incidents, involving students and/or employees near District schools and other sites. School sites and District staff can report incidents immediately via the website or through mobile devices. Artificial Intelligence Dashboard is an analytic component to the iSTAR system that reflects the incident information. LASAR is a mobile app that allows for anonymous reporting by members of the public to LA School Police. It is a critical component that streamlines the incident reporting process that better ensures student and employee safety throughout the District.

This contract was procured through an IFB process because no components of product needed to be negotiated. Two qualified bids were received. The contract is only for the renewal of the maintenance and license access of the software itself. The evaluation committee consisted of staff from the Division of School Operations and Information Technology Services. The winning bidder is the lowest, responsive, and responsible bidder. The awarded vendor has provided reliable, low-cost services to the District for the last 12 years.

The requested action supports the District’s Strategic Plan Pillar No. 2, Joy and Wellness, 2A: Welcoming Learning Environments. The current Cloud-based iSTAR system documents and escalates incidents involving students and employees occurring on or near District schools and other sites. The system improves the incident workflow handling to ensure student safety and safe schools that foster academic achievement.

ATTACHMENT B

REQUEST FOR APPROVAL OF PROCUREMENT CONTRACTS NOT UNDER DELEGATED AUTHORITY

Contract Term: 01/01/24 through 12/31/28, includes two (2) one-year renewal options.

Aggregate Five-Year Contract Value: \$1,923,750

Requesters:

Andres Chait, Chief of School Operations
Division of School Operations

Soheil Katal, Chief Information Officer
Information Technology Services

APPROVED

**ADOPTED BOARD
REPORT**

DEC 12 2023

Equity Impact:

| Component | Score | Score Rationale |
|--------------------------------|--------------|---|
| Recognition | 1 | Does not recognize historical inequities. The current Cloud-based iSTAR system documents and escalates incidents involving students and employees occurring on or near District schools and other sites. School site and District staff can report incidents immediately via website or through mobile devices. |
| Resource Prioritization | 2 | Somewhat prioritizes resources from Incident data systems based on student need which can help strategize resource allocation. |
| Results | 2 | The incident reporting systems will ensure safe learning environment and may foster academic achievement which may result in closed opportunity gaps and/or closing achievement gaps. |
| TOTAL | 5 | |